

Recognition of Qualification, Frequently Asked Questions

What documents should be signed and stamped by a certified person?

Copy of birth certificate, copy of photographic ID, evidence of change of name, certificate of qualification and translation of documents (if applicable).

Who qualifies as a certified person?

Solicitor, Notary, Chartered Accountant and commissioner of Oaths.

What documents should be stamped and signed by my University?

Each page of the application form, each page of the course transcript and the academic record.

What is the course transcript?

Please note a **Transcript** is the details of all modules and subjects studied within the course as set out by the university and followed by the lectures. This document includes an in-depth description of module content, mode of delivery and assessment methods etc. (See **appendix 1** for Transcript example)

What is the academic record?

The academic record is the summery sheet of results of each module studied per year. This should contain your name and the course code.

Can I translate my documents myself?

An official translation service is required to translate all documents and you must provide the details of the translation service on your application and have all translations must be certified.

What is QQI and how do I use the website?

QQI (Quality and Qualifications Ireland) is an independent State agency responsible for promoting quality and accountability in education and training services in Ireland.

Use the following link to enter the country your qualification was awarded and select the level qualification obtained. This will issue with the equivalent qualification level in Ireland.

<https://qsearch.qqi.ie/WebPart/Search?searchtype=recognitions>

Please direct any further questions on how to obtain the QQI cert to QQI directly.

What detail is needed in the 'subject description' section of the application form?

Using your course transcript can be useful in filling out this section. However only bullet points of each subject/topic covered in each module is necessary.

Do you have a list of apposed courses?

The only approved course is BSc Clinical Measurement Science, TUDublin (formally DIT)

My university will not stamp my application/issue my transcript can the IICMS request it on my behalf?

The onus is on the applicant to obtain all necessary documentation. The IICMS will not issue requests from individual universities regarding any applicant.

How do I send my documents?

Please email your completed documentation in pdf format to info@iicms.ie Via 3 zip files only.

One file for each of the following:

1. Application form
2. Supporting documents
3. Transcript

The files should also be labelled as follows:

1. **Firstnamesurnameapplication**
2. **Firstnamesurnamesupportingdocs**
3. **Firstnamesurnametranscript**

What do I send by hard copy and soft copy?

Both a hard copy and soft copy of **all** documents are required. Original stamped/certified documents should be sent by post.

The IICMS will not issue a notification of receipt until both hard copies and soft copies of **all** required documents are received.

Why do I need to apply for recognition of qualification?

The recognised qualification to work as a Clinical Measurement Physiologist in Ireland is the Bachelor of Science (Hons) Clinical Measurement Science from TUDublin.

The HSE have asked the IICMS as the professional body for Clinical Measurement Physiologists in Ireland to be complete the assessment of International Qualifications prior to working as a Clinical Measurement Physiologist in Ireland.

I have more questions....

Please email info@icms.ie with queries.

However, we respectfully ask that you email all queries/questions in one email after you have studied the application, checklist and FAQ page.